

# BUILDING APPLICATION SUPPLEMENT 'B'

VILLAGE OF MARIEMONT, OHIO - BUILDING DEPARTMENT

6907 WOOSTER PIKE MARIEMONT, OHIO 45227

513.271.3315 Telephone 513.271.1655 Fax

## Building Department Hours

Office Hours: Monday through Friday 8:30 am – 12:30 pm

All Zoning and Certificate of Plan Approvals are issued subject to the following General Requirements:

1. One copy of the stamped approved project plans shall be kept at the job site for reference by the Contractor and the Village Building Inspector. The Owner's copy of the Zoning and Certificate of Plan Approval (permit) shall be prominently displayed in a window facing the street.
2. No changes to the approved project plans may be made without filing revised drawings for approval to the Village of Mariemont Building Department *prior to construction* and paying the required fee.
3. If the project involves a "Change of Use", the *entire* structure must be brought into compliance with all current applicable codes, not just the affected area of construction.
4. All work shall be completed within 12 months of the date of issuance of the permit unless the applicant has requested in writing a maximum of (2) 6-month extensions. If the foregoing time limitations are exceeded the permit will be revoked.
5. No premises may be occupied until final inspections have been satisfactorily completed and a duly executed Certificate of Use or a Certificate of Completion has been issued to the property owner by the Village of Mariemont Building Department.
6. The contractor shall notify the Village Building Inspector 24 hours in advance of the following *mandatory* inspections:
  - a. Soils/footing inspection
  - b. Anchor bolts and rough framing (after first successfully completing electric, plumbing and heating rough-in inspections)
  - c. Insulation
  - d. Roofing
  - e. Final Building inspection (after first successfully completing electric, plumbing and heating final inspections)
  - f. Fire Department inspection (Commercial work only)
7. The contractor shall obtain permits for and separately schedule required inspections of all new or modified electrical work by the Inspection Bureau, Inc. 250 West Court Street, Suite 320, Cincinnati, OH 45202; telephone: 381-6080.
8. All plumbing installations shall be separately inspected and approved by the Board of Health of Hamilton County Health District.
9. A separate permit is required for all HVAC work. All heating equipment shall be sized to achieve and maintain an inside temperature of 70 degrees F at 36 inches above the floor in habitable rooms when the outside temperature is 0 degrees F.
10. All building additions or modifications to the exterior building footprint shall be staked out prior to construction and required yard setbacks confirmed by measurements to known lot corner monuments placed by a Registered Surveyor. Preexisting monuments, if known to be accurate, may be used to establish property lines.
11. Concrete delivery trucks, wheelbarrows, etc. are not to be hosed out nor excess material disposed of into storm or sanitary sewers, catchbasins, and manholes. The Contractor will be held responsible for damages done by his suppliers, subcontractors, and his own employees to sewer and their affiliated parts. Mud shall be promptly removed from public streets. Failure to remove mud or other debris will result in the Village of Mariemont Maintenance Department cleaning the affected streets and charged to the Contractor.
12. All excavations 24" in depth of greater shall be fenced with substantial fencing a minimum of 36" in height entirely around the perimeter of the excavation and firmly secured at the end of each day. Barricades and warning lights shall be provided, as required, to protect pedestrians against injury and to protect uncured concrete. Remove when hazard is eliminated.
13. Trash receptacles (including "Dumpsters"), temporary toilets and material storage shall occur entirely on the project premises and NOT within the public right-of-way. At no time shall workers' vehicles block any driveway or be left on the public streets overnight.
14. The owner of this building and Contractor, do hereby covenant and agree to comply with all of the laws of the State of Ohio and the ordinances of the Village of Mariemont pertaining to building and buildings, and to construct the proposed building or structure or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and certify that the information and statements given on this application, drawings and specifications are to the best of their knowledge true and correct, and to relieve the Village of all claims for damages resulting from negligence on their part.