

**Village of Mariemont  
Regular Council Meeting  
October 14, 2019**

Mayor Policastro called the meeting to order with the Pledge of Allegiance at 7:02 PM. Present were Mr. Bartlett, Mr. Brown, Ms. Palazzolo and Mrs. Rankin.

Mrs. Rankin moved, seconded by Ms. Palazzolo to excuse the absence of Mrs. Graves. On roll call; four ayes, no nays.

Mr. Bartlett moved, seconded by Mrs. Rankin to approve the Council minutes of September 23, 2019 as written. On roll call, four ayes, no nays.

Ms. Schwartz arrived at 7:05 p.m.

Mayor Policastro read the following communications:

From Police Chief Hines: September 2019 Monthly Report

From Service Superintendent Scherpenberg: September 2019 Monthly Report. Mrs. Rankin asked if the tree removal was complete. Service Superintendent Scherpenberg said there were still trees to be removed and some that need to be pruned on Chestnut. Mayor Policastro said there are four trees on East Street that need to be looked at as they are really leaning. Ms. Schwartz said several large limbs have come down on Chestnut – large enough to hurt someone. Service Superintendent said Davey Tree is coming to inspect on Thursday.

Ms. Palazzolo said she has a list of items that need to be addressed at the Tot Lot and Ann Buntin Becker Park. One being the monkey bars – it is difficult for the kids to hold on to them. Superintendent Scherpenberg asked Ms. Palazzolo to email the list to him so he can take a look at it.

From Tax Administrator Busam: September 2019 Monthly Report

From Assistant Fiscal Officer Wendler: September 2019 Monthly Reports

From Rob Bartlett: Memo Dated October 10, 2019 Re: Fee Collection via Credit Card. Mayor Policastro referred the matter to the Finance Committee.

Mr. Brown moved, seconded by Mrs. Rankin to pay the bills as approved by the Fiscal Officer, Mayor and Chairman of the Finance Committee. On roll call: five ayes, no nays.

Ms. Palazzolo moved, seconded by Mrs. Rankin to accept the recommendation of the Finance Committee which met on Wednesday, October 2, 2019 at 2:00 pm in Council Chambers to discuss next steps in having Greater Cincinnati Water Works (GCWW) take over collecting Mariemont's annual waste fee via their monthly water billing process. Present at the meeting were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, and Assistant Fiscal Officer Eli Wendler. On May 28, 2019, Council approved the Finance Committee's recommendation to have GCWW collect Mariemont's annual waste fee. The current garbage sticker process will remain as is. The next step in this process is to pass an ordinance, using a template provided by GCWW, giving GCWW the ability to collect the annual waste fee on the Village's behalf. The proposed ordinance has been reviewed and approved by the Village Solicitor. Mr. McTigue has also reviewed and approved (with minor changes) the contract the Village would need to sign with GCWW. GCWW would not start collecting money until July, 2020, when the next annual fee is due. However, we want to start communicating this change in December, 2019. As such, the Finance Committee is requesting the forthcoming ordinance/contract be approved by the end of November, after the normal three readings. Mr. Bartlett said the ordinance and contract should be complete and included in the Council packet for the next meeting. We should be able to have the legislation passed without an

emergency clause. Mrs. Busam said she will start sending out notifications in December. It was discussed that it would also be put on Next Door Mariemont and in the Mayor's Bulletin. On roll call; five ayes, no nays.

Mr. Bartlett moved, seconded by Mrs. Rankin to accept the recommendation of the Finance Committee which met on Wednesday, October 2, 2019 at 2:00 pm in Council Chambers to discuss establishing a Village credit card policy. Present at the meeting were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, Assistant Fiscal Officer Eli Wendler, Administrative Assistant Joanee Van Pelt, Administrative Staff Assistant Sue Singleton and Administrative Staff Assistant Allison Uhrig. Ms. Wendler had previously brought to the attention of the Finance Committee that Ohio Revised Code 717.31 requires that municipalities with a credit card account create a policy for how the credit card will be used. The Village just recently got its first credit card, and Ms. Singleton has created the attached credit card policy. The credit card policy has been reviewed and approved by the Finance Committee. Village Solicitor Ed McTigue has said that an official resolution should be used for adopting this policy (see attached). The Finance Committee recommends that council accept this report and pass the attached resolution, which in turn will create an official credit card policy for the Village, making us compliant with ORC 717.31. On roll call; five ayes, no nays.

Mayor Policastro said there has been a guard rail on Miami Road hill that has been hit several times. He had Engineer Ertel look into the matter. Engineer Ertel met with representatives from Indian Hill. The idea is to make the guard rail stronger. Indian Hill agreed to allow the Village to extend the guard rail into their property which will make it stronger. Ms. Palazzolo asked if there was signage that could be put up to make it clearer that drivers need to apply their brakes. Mayor Policastro said one person died, one person passed out and the latest was a drunk driver. The signs would not correct these accidents. Reflective signage was discussed as an option. Mayor Policastro referred the matter to the Safety Committee.

Engineer Ertel said he received two estimates from Mills Fence. One is for 24' is in between the semi-circular driveway and the 58' runs north of that into Indian Hill. The 24' rail costs \$1,160.00 and the 58' rail costs \$2,230.00. Ms. Palazzolo suggested bollards be inserted instead of the guard rail. They helped at the Iredale residence. Engineer Ertel said bollards are concrete filled structural tubes. The guard rail is there to correct the motorist. The Iredale residence was at a dead end so there was no correction – it was to make the motorist stop. He can do a cost estimate on bollards and the committee can look at both options. The guard rail that is being looked at is used to for vehicles going 70 mph. The industry standard height for a guard rail is 31”.

Mayor Policastro said Mr. Beck was in the office earlier and gave him several estimates on work that needs to be done at the swim pool. The total was approximately \$40,000 including painting, slide and a new hot water heater. At the next Council meeting he will refer the estimates to the Public Works & Service Committee. It may be something that has to go into Permanent Improvement Projects for 2020.

#### Miscellaneous:

Leaf Collection will begin October 21, 2019 and will end December 20, 2019. Leaves must be raked to the curb by Monday December 16, 2019.

Mayor Policastro referred to the Finance Committee Bonus Pay for Full-Time Employees.

Beggar's Night will be Thursday October 31, 2019 from 6:00-8:00 p.m.

The Council Meeting in December will be held Monday December 16, 2019 at 7:00 p.m.

#### Resolutions:

“To Appoint William Fiedler as Inspector for the Building Commissioner for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Marcia Duval as a Member of the Parks Advisory Board for the Calendar Year 2020” had a second reading.

“To Reappoint Eric Marsland as a Member of the Parks Advisory Board for Calendar Year 2020” had a second reading.

“To Appoint Carrie Gray as a Member of the Parks Advisory Board for the Calendar Years of 2020 and 2021” had a second reading.

“To Appoint Mary Tensing as a Member of the Parks Advisory Board for the Calendar Years 2019 and 2020; To Fill the Unexpired Term of Peggy Keyes” had a second reading.

“To Reappoint Louise Schomburg as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Leah Tigner as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Ruth Varner as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Andrew Seeger as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a second reading.

“To Reappoint Steve Spooner as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a second reading.

“To Reappoint Mark Glassmeyer as Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a second reading.

“To Reappoint Jason Brownknight as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a second reading.

“To Reappoint Chris White as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a second reading.

“To Reappoint Brad Lockhart as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a second reading.

“To Reappoint John Bentley as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a second reading.

“To Reappoint Mike Kintner as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a second reading.

“To Reappoint Brian Kelly as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Anita Hunt as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Laura Stith as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Becky Moore as a Member of the Pool Commission for the Calendar Year 2020” had a second reading.

“To Reappoint Maria Borgerding as a Member of the Pool Commission for the Calendar Year 2020” had a second reading.

“To Appoint Karen Berkich as a Member of the Pool Commission for the Calendar Year 2020 and 2021” had a second reading.

“Resolution Establishing Credit Card Policy” had a first reading.

Ms. Palazzolo said when the Rules and Law Committee met regarding the Parks Advisory Board it was discussed that there are supposed to be staggered terms. From the roster provided from Mrs. Van Pelt some of the reappointments she feels are not staggered properly. Mayor Policastro suggested waiting until someone drops off and then do the correction. Mr. Bartlett said that would not be following the ordinance. Ms. Palazzolo said we have an opportunity to make the correction now. Solicitor McTigue said to put together the needed changes and give them to Mrs. Van Pelt for the third reading at the next Council meeting. The Resolutions can be amended if need be at that time. The Committee was looking at uniformed streamlining and making all appointments two year terms.

Ordinances:

“Ordinance Amending Chapter 90.28(A) of the Mariemont Code of Ordinances Regarding Dangerous and Vicious Dogs” had a second reading.

“To Reappoint Anthony Borgerding as Village Fiscal Officer for the Calendar Years 2020 and 2021” had a second reading.

“To Reappoint Elissa Wendler as Village Fiscal Administrative Assistant for the Calendar Years 2020 and 2021; To Set Compensation” had a second reading.

“To Reappoint Elissa Wendler as Part-Time IT Administrator for Calendar Years 2020 and 2021; And To Set Compensation” had a second reading.

Ms. Palazzolo said Chris White moved to Terrace Park and asked if he was still allowed to be on the South 80 Parks and Advisory Board. Mayor Policastro said he does not believe they need to be a resident unless the Rules and Law Committee wants to change it. Ms. Palazzolo said he does a lot of work.

Mr. Bartlett said the Finance Committee met and will be recommending going forward with E-Gov Link for the development of our new website. He encouraged members of Council to look at their portfolio section which has examples of other municipality’s websites. It is a chance to get input from everyone. All the department heads have been part of the conversation because they will be owning responsibility for updating their specific web pages. Eli Wendler will be leading the project starting in mid-November and it is anticipated that it will take 16-19 weeks to complete.

Mrs. Carolyn Tuttle commented that Beckie Moore has moved out of the Village. Mayor Policastro said he will make a call and we can work on that at the next meeting.

The meeting adjourned at 7:31 PM.

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Dan Policastro, Mayor

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Anthony J. Borgerding, Fiscal Officer