



## WELCOME TO THE VILLAGE OF MARIEMONT

Mariemont is a place; but it is also a concept. Some people refer to that concept as the 'Mariemont Story'. From the day that our founder, Mary M. Emery, laid the first shovel to this Village, the Mariemont Story or concept began.

The Village was incorporated on July 12, 1941, and was listed on the National Register of Historic Places in 1978. In 1974, the Mariemont Embankment and Village site was recognized for its historic significance and in 1979, the Mariemont Historic District was established. On March 29, 2007, the Village was designated as a National Historic Landmark. Today, the Village has approximately 3500 residents. Information about the Village's unique history is available through the

Mariemont Preservation Foundation. Visitors are welcome in the Foundation's Archives Room, located at 3919 Plainville Road, on Saturdays from 9:00 to 12:00 noon.

We hope you will enjoy being a part of this unique community. To enjoy the community and what it stands for, you must know and understand the laws that govern life in our community. You may be coming from out of town or you may have lived in another section of the metropolitan area. Either way, we want you to understand and appreciate your new community.

### MARIEMONT'S VILLAGE COUNCIL

**COUNCIL STRUCTURE:** The Village council is comprised of six members and mayor who are elected by Village residents to serve a four-year term. The terms are staggered. In addition, there is a Village fiscal officer, an assistant fiscal officer, and a solicitor who are officials appointed by the mayor and confirmed by Council to support the mayor and council.

Each council member serves as the chair of one council committee and a member of two other committees. The committees are: Safety, Economic Development and Planning/Zoning, Finance, Public Works, Health and Recreation, and Rules and Law.

The Hamilton County Board of Elections recognizes two voting districts in Mariemont. (*You will be notified of your polling place when you register to vote or update your home address. You may also find your polling location at the Board of Elections website. Go to [boe.hamilton-co.org](http://boe.hamilton-co.org) and click on "Where Do I Vote".*)

**MEETINGS:** Regular council meetings are held on the second and fourth Mondays of each month at 7:00 PM in Council Chambers at the Municipal Building. Committee meetings are called as needed by the chair of the committee. In addition, meetings of the whole, where the whole council meets to discuss a particular committee issue as well as special budget meetings and other emergency meetings of council are scheduled as needed.

Committee or special meetings are announced at least one business day (24 business hours) in advance via postings on the message boards in the Village and on the calendar of the Village website ([www.mariemont.org](http://www.mariemont.org)). Individuals may also receive notices by email, if desired. In order to receive email notification of these meetings and their agendas, please contact the Village office and provide your email address. Members of this list also receive notices of the Architectural Board and Planning Commission Meetings.

**CITIZEN INVOLVEMENT:** Citizen-involvement is crucial to Mariemont continuing as a community where all our members' input gets utilized to inform our development. We have a long tradition of very involved community members who do volunteer work and serve on various boards sometimes for generations. The mayor and council welcomes input on our current initiatives and is open to suggestions regarding new ones. There is a flowchart at the end of this booklet that was drafted to help community members understand how and when to get involved in the process to make the most impact.

## VILLAGE OFFICES AND DEPARTMENTS

### ADMINISTRATION OFFICE

**Phone: 271-3246**

**Fax: 271-1655**

**info@mariemont.org**

The Village of Mariemont Administration Office is located in the Municipal Building. The office hours are 9:00 am to 4:00 pm, Monday through Friday. The Mayor's hours are by appointment.

If you have a question or concern that is not covered by any of the other sections of this book, please do not hesitate to stop by or call the Village Office at 271-3246.

### POLICE DEPARTMENT

**Non-Emergency Number: 271-4089**

**For Emergencies Dial: 911**

Located on the first floor of the Municipal Building, the Mariemont Police Department consists of a Police Chief, ten officers, a school resource officer, and one Police/Mayor's Court clerk. Staffed with well-qualified, highly trained professionals who are equipped with the most modern tools of law enforcement, the main mission of the Police Department is 'to protect and serve'.

### WHAT THE POLICE CAN DO TO HELP YOU

In addition to the normal police functions performed by all Police Departments, the following are some of the special services provided by the Mariemont Police Department:

- A **TRAFFIC SAFETY UNIT** is utilized at all hazardous intersections along the routes taken by the children who walk to and from school.
- **LOCKED OUT OF YOUR CAR?** Patrol cars are equipped with various devices to open locked cars, with the exception of those with electronic locks. These devices can be used, with written permission from the vehicle owner.
- A **SPARE KEY FILE** is available for you to leave a key to your home in the event you should find yourself locked out.
- A **VACATION FILE** is maintained so the Police Department may check the security of your home while you are away. Forms are available at the Police Department.
- **PROGRAM MATERIALS** such as speakers, films, slides and handouts on a variety of law enforcement related topics are also available from the Police Department. Please contact them with your request.
- **SENIOR CITIZEN WELLNESS CHECKS-** If you are an older adult or have an older family member in the neighborhood, you may call to be put on a list for wellness checks. A police officer will check in either by phone or in person to ensure your safety, to help out with items you may need.
- **SAFETY SERVICES NIGHT OUT-** Once per year, the Mariemont Police and Fire Departments partner with other emergency departments and hold a Safety Services Night Out for families at Dogwood Park. It is an opportunity to learn about the services they offer and explore the equipment they use.

### WHAT YOU CAN DO TO HELP THE POLICE

In the area of crime prevention, you are the best person to determine if something out of the ordinary is going on in your neighborhood. When you observe something of a suspicious nature, do not hesitate to contact the Police Department.

Under these circumstances, a call should be placed to 911. The 911 emergency number should be utilized whenever you want a police officer to respond to the location from which you are calling. If you have a routine question or comment, please call 271-3246, Option #1 during normal business hours, or 825-2280 during all other times.

The most frequent crimes reported in Mariemont are thefts. Since theft is often a crime of opportunity, you are encouraged to take precautions to avoid becoming a victim. These include locking all doors and windows of your home, as well as parked vehicles. Do not leave any items of value in your vehicles unless they are secured in the trunk.

## **SPECIAL REGULATIONS AND RESTRICTIONS**

Some special regulations that all Mariemont residents need to be aware of are as follows:

➤ **ON-STREET PARKING:** From the incorporation of the Village in July 1941, Mariemont has had an ordinance prohibiting parking on certain Village streets between the hours of 1:00 am and 6:00 am. You may call the non-emergency Police Department to find out if your street has overnight parking restrictions. If you do not have sufficient off-street parking available in your garage or driveway for the vehicles you have, you may apply for a special permit that would allow on-street parking. For details or a permit application, please contact the Police Department during normal business hours at 271-3246, Option #1.

➤ **EXTENDED PARKING:** Parking in one location for more than 12 hours is prohibited on all Village streets and lanes.

➤ **NOISE:** Mowing, snowing blowing, and construction performed by residents and/or commercial mowing/landscaping companies and building contractors is limited to the following hours:

Monday-Friday: 7:30 AM to 7:00 PM

Saturday: 9:00 AM to 7:00 PM

Sunday: 10:00 AM to 6:00 PM

➤ **PETS:**

• **Pets at Large:** A Mariemont ordinance prohibits the practice of permitting pets, cats, and dogs from running at large and causing concern for the neighbors. The ordinance further prohibits pets, cats, and dogs from entering upon the land or premises of another and damaging property or defecating on the property of others. Public property, such as parks, is also covered by this restriction. When walking pets, they may be permitted to defecate in those areas between the sidewalk and curb, providing that the person walking the pet promptly picks up the waste. This legislation became necessary in the interest of public health and is strictly enforced.

• **Leash Law:** Owners and keepers of dogs must have them under positive leash control. They may not walk off leash except in the following areas: Ann Buntin Becker Park, Dogwood Park (outside of the Tot Lot area and when no sporting or other events are in progress), the Mariemont Concourse including the green space to the east of it, the South 80 Acres, the boulevard between Hiawatha Ave. and Rembold Ave. and the practice field by the Waldorf school (when no sporting events are in progress).

➤ **REMOVAL OF ICE AND SNOW FROM SIDEWALKS:** A Village ordinance requires that a property owner, occupant, or other person responsible for the care of any premises, must clear any sidewalk or graded pathway abutting that property of snow and ice within eight hours after daylight or within eight hours after snow has stopped falling. If it is not possible to clear the sidewalk of ice, the owner, occupant, or other person responsible for the care of the property may cover the ice with sand or other suitable substance to make the sidewalk safe and convenient for pedestrians. Failure to comply with this ordinance within the time period allowed could result in a fine of up to \$50 for each day that the sidewalk remains uncleared. While this legislation may appear to be rigid, it is absolutely necessary for the safety of all persons.

➤ **MINIMUM HEAT REQUIREMENTS:** Whenever the outside temperature falls below 55 degrees Fahrenheit, it shall be the duty of any

person responsible for providing heat for any building, or portion thereof, occupied as a place of residence to maintain a minimum indoor temperature of 70 degrees Fahrenheit between the hours of 6:00 am and 11:00 pm and a minimum of 64 degrees Fahrenheit between the hours of 11:00 pm and 6:00 am in every occupied room of the building, or portion thereof.

### **FIRE DEPARTMENT**

**Non-Emergency Number: 271-4089**

**For Emergencies Dial: 911**

The Village of Mariemont has its own Fire Department, located on the first floor of the Municipal Building. Staffed by full-time, part-time and volunteer firefighters, paramedics, and emergency medical technicians, the Fire Department is available to help with all fire and medical emergencies. Additionally, the Fire Department is available to conduct fire-safety awareness programs for groups and organizations. Other programs and services offered by the Fire Department include:

➤ Use and handling of fire extinguishers

- Free blood pressure checks at the Fire Station
- Fire inspections of all Mariemont businesses
- Residential inspections, available upon request
- Management of incidents involving Hazardous Materials
- Implementation of Homeland Security plans and programs

Residents and families of Mariemont are encouraged to stop by the station at any time for a tour and to pick up a list of fire safety tips.

**SERVICE DEPARTMENT**

**Phone: 272-5741**

**[servdeptsuper@gmail.com](mailto:servdeptsuper@gmail.com)**

The Service Department is located at 5851 Mariemont Avenue and staffed by a Service Department Supervisor and approximately four other full-time employees.

Duties of the Service Department include minor road repairs, maintenance of signs and street markings, cleaning of the sewer catch basins, overseeing the maintenance and up-keep of all parks and public areas, maintaining the baseball fields and tennis courts and inspection of all playground equipment. Other Service Department services are as follows:

- Regularly scheduled street sweeping (Residents are given a 24-hour-notice to move their vehicles. If vehicles are not moved, they will be towed at the owner’s expense and tickets will be issued by the Police Department.
- Collection of brush and other yard waste that can be run through the chipper. (*This excludes grass clippings and soft or pliable trimmings from bushes, which clog up the chipper.*) Branches, trimmings and brush should be stacked in manageable bundles not to exceed 5 feet in length or 50 pounds. (See Trash Collection Section for pick-up schedule.)
- Collection of leaves beginning in mid to late October and ending mid to late December. Leaves must be raked to the curb, BUT NOT IN THE STREET. Loose leaves will be vacuumed. You may also bag your leaves and set them out to be picked up on your regularly scheduled trash pick-up day.

Additionally, the Service Department crews work to make the streets safe for vehicle traffic, including the plowing and salting of roads to remove snow and ice. To insure the streets can be cleaned in a timely manner, the Service Department asks that all residents park cars in the driveway during inclement weather.

**WHOSE TREE IS IT?** As of 2018, the Village of Mariemont has been a member of Tree City USA for 28 years and the Service Department, which is responsible for the planting and care of trees in the public areas, has received two “Growth Awards”. The Village has a right-of-way on every street. If you are not sure if a tree belongs to you or the Village, please call the Service Department **BEFORE** doing any cutting or trimming.

**SIDEWALK TRIP HAZARDS:** Sometimes the roots of a tree can cause a portion of a sidewalk to be uneven. If you are aware of any sidewalk trip hazards caused by the roots of a Village tree, please contact the Mayor.

**TAX DEPARTMENT**

**6907 Wooster Pike – 1<sup>st</sup> Floor**

**PHONE: 271-1606**

**FAX: 271-0822**

**[taxdepartment@mariemont.org](mailto:taxdepartment@mariemont.org)**

**HOURS: 8:30-4:00 weekdays**  
**Closed on weekends and holidays**

The Village of Mariemont has an earnings tax levied on gross wages, salaries, and other compensation paid by employers and on the net profits of businesses, professions, property rentals, and other activities. Interest, dividends, pensions, and retirement income are not taxable. The present earnings tax rate is 1.25%. Credit for municipal taxes paid to another municipality is limited to 1% of wages taxed. Every resident taxpayer has a tax liability. Quarterly estimated tax payments are required on declarations over \$200.00

All residents over the age of 18 must file an annual return, even if no tax is due. The only exceptions are those on record with the Tax Department as being retired with no earned, rental, or farm income. Forms are available in the Tax Office, Municipal Building, and on

the website [www.mariemont.org](http://www.mariemont.org). Forms on the website are 'fillable' forms that may be submitted by eFile or they may be printed off and submitted by regular mail or in person.

*NOTE: No return is consider complete until all W-2's and other accompanying documentation is received by the Tax Department.*

Due date for filing is April 15 of the year following the tax year. Requests for extension of filing time should be submitted in writing prior to the tax filing due date. An extension to file Village of Mariemont taxes may be granted even if no extension for filing federal taxes has been granted.

The tax ordinance provides for the imposition of penalties and interest in the event of late filing and/or late payment of tax due. Further, failure to file or to otherwise comply with the provisions of the tax ordinance constitutes a misdemeanor of the first degree.

Checks or money orders should be made payable to the Village of Mariemont. Online payment is available when eFiling. If the balance due with your return is \$10.00 or less, payment need not accompany your return.

**BUILDING DEPARTMENT**  
**Phone: 271-3315**  
**Fax: 271-6615 bldgdept@mariemont.org**

The Building Department, located within the Administration Office in the Municipal Building, is charged with the responsibility of administering and enforcing the various Zoning and Building Codes that regulate the design, construction, and maintenance of buildings and their related equipment and to safeguard the health and welfare of the occupants and public. The Building Department also enforces the regulations and decisions of the Architectural Review Board and Planning Commission.

The Building Department consists of the Building Administrator and Building Inspector. The Building Department is not a part of the Hamilton County Building Department. The Building Department's hours of operation are as follows or by appointment:

MONDAY – FRIDAY:                      8:30 am to 12:30 pm  
SATURDAY – SUNDAY:                  CLOSED

***The answers to some Frequently Asked Questions are:***

- ***When is a building permit required?*** In general, a permit is required for all construction/remodeling work except for interior decorating, planting, and ordinary repairs costing less than \$500. No permit is required for exterior painting unless the house is within the Historic District. If so, the paint color must be approved by the Building Administrator and/or the Architectural Review Board.
- ***Is it necessary for Plans to be prepared by an Architect or Engineer?*** It is not required (although highly recommended on extensive construction/remodeling jobs). All commercial plans are required to be stamped, signed and sealed by a design professional licensed in the State of Ohio.
- ***How can I find out what zoning requirements may pertain to my property or proposed project?*** A copy of the Zoning Codes are available on Mariemont's website at [www.mariemont.org](http://www.mariemont.org). Xerox copies can be provided of individual pages of the Zoning Code in the Building Department at no cost.
- ***How is a permit acquired?*** Permit application forms are available in the office of the Building Department and on the Village website at [mariemont.org](http://mariemont.org). Completed forms can be faxed to 271-1655 or mailed to 6907 Wooster Pike, Mariemont, OH 45227. When the Building Department receives the completed application form along with three (3) copies of the appropriate drawings and/or other documentation, the plans will be reviewed. Once the plans are approved, you will be contacted and told the cost of the permit. When payment has been received, the permit will be issued to you.
- ***How are permit fees determined?*** The fee is based on the cost of the improvement according to a fee schedule approved by Village Council.
- ***Can the Building Department be contacted, prior to a permit application being submitted, for advice on zoning and building code matters?*** Absolutely! The Building Department is very amenable to discussing with residents and property owners the various elements of the codes and regulations that might pertain to a given project. The Building Department actively encourages residents to initiate a dialogue early in the planning process in the hope that potentially expensive and frustrating mistakes can be avoided. Design professionals are also encouraged to contact the Building Department early in the planning process. Several guidelines are available for

all to review that explain some of the more common concerns and requirements of the Village. The Building Department is totally committed to preserving the unique character of the Village while, at the same time, not imposing unnecessary obstacles to progress and modernization efforts.

➤ ***What is the ‘turn-around time’ for permit processing?*** Typically, plan reviews are completed within approximately 3 working days and the applicant is notified of the results of that review.

➤ ***Does the plan review automatically guarantee that a permit will be issued?*** Not necessarily. Frequently, additional information or corrections are required. Revised documents will take precedence over new applications.

➤ ***What is the value of the plan review and resulting building permit?*** A number of benefits accrue to the property owners as a result of the permit and inspection process including:

- Assurance that the requirements of the Mariemont Zoning Codes are met, including setbacks, height, and area limitations, fencing, signage, parking requirements (for commercial projects), and other regulations designed to preserve the unique character and property values for all residents.
- Assurance that the requirements of the Mariemont and Ohio Building Codes are met in order to provide residents with safe, sanitary, and properly constructed homes and businesses.
- Conformance with the recently enacted ‘Standards and Guidelines for New Construction’, which is designed to provide guidance to residents in the choice of materials, colors, and design issues to provide a harmonious overall aspect to the Village.
- Conformance with the Building Officials and Code Enforcement Administrators’ (BOCA) National Property Maintenance Code that stipulates certain minimum property maintenance guidelines.
- Assurance that any changes proposed for the Historic District properties are reviewed and approved by the Architectural Review Board prior to implementation.

➤ ***Are there appeals processes for rejections of zoning or building code compliance?*** Yes, the Village of Mariemont refers rejections on zoning matters to the Planning Commission who have the authority to grant variances on Zoning Code issues. The Building Administrator does not have the authority to grant such variances. For appeals, the Village has entered into a contract with Hamilton County Planning and Development Board of Building Appeals to hear all appeals relative to residential building code appeals. (Resolution R-22-15).

The Planning Commission meets, as needed, on the third Wednesday of each month in the Village Council Chamber. Appeal requests and other items of business must be submitted to the Village Office by Tuesday of the week prior to the scheduled meeting. (*NOTE: The Planning Commission meets only when a request has been made for a hearing. If no requests have been made, no meeting is scheduled or held.*)

➤ ***Are there other permits and inspections required that are NOT performed by the Village of Mariemont?*** Yes. Separate permits and inspections are required for all electrical work and plumbing work. The Village of Mariemont has contracted with the Inspection Bureau Incorporated (IBI), located at 222 East Central Parkway, Cincinnati, Ohio, to issue permits and make inspections for electrical work. A fee must be paid to IBI for the work. The Building Department maintains copies of the latest fee schedule. You may also call 381-6080 to get fee information or to schedule an inspection. Separate permits and inspections are also required for all plumbing work from the Plumbing Division of the Hamilton County Board of Health, which is located in the Courthouse Annex in Cincinnati, Ohio. Their phone number is 946-7852.

➤ ***How are building inspections made and who schedules the inspections?*** The Village Building Inspector conducts inspections after being notified by the contractor or resident that the work being done is ready to be inspected. (NOTE: If an inspection by IBI or the Plumbing Division of Hamilton County is required, those inspections must be completed BEFORE the Village Building Inspector is called.) Requests for inspections need to be made no less than 24 hours in advance by calling 271-3246. Detailed instructions are included with each permit describing the details of the inspection process.

➤ ***Are there other permits and inspections required that are performed by the Village of Mariemont?*** Yes. Permits are required for the removal of trees in excess of 12” diameter at chest height; Rental Property inspections (3 year interval when occupancy changes); Temporary information signs as approved by the Mayor. Application forms are available through the Building Department. The cost for Tree Removal and Rental Inspection Permits are \$25.00. There is no charge for Temporary Signs Permits.

After all inspections are successfully passed, the Building Department will issue a Certificate of Occupancy, which authorizes the property owner to begin using the improvement. A Certificate of Completion is issued for other improvements such as window replacements, roofing, etc.

➤ ***Are there any special regulations or permit requirements if my property is in the Historic Architectural District?*** Yes, before any exterior changes can be made to a property in the Historic District, the plans must be approved by the Architectural Review Board (ARB). The ARB was established in 1984 by a Village ordinance to review proposed constructions, alterations, and additions and to review proposed repairs to signs, fences, and other exterior construction and to review colors of approved painting and roof work within the Historic District established by Council, and to issue or refuse a Certificate of Appropriateness for the proposed work.

The Architectural Review Board meets, as needed, on the third Monday of each month at in the Village Council Chambers. Requests for a hearing before the Board must be submitted to the Village Office in writing by Monday of the week prior to the scheduled meeting. (*NOTE: The ARB meets only when a request has been made for a hearing. If no requests have been made, no meeting is scheduled or held.*)

➤ ***Why does the Village have an Architectural Review Board?*** The mission of the ARB is to help maintain a high standard of community development and the principles of town planning, to protect and preserve property, to promote the stability of property values, and to protect real estate from impairment or destruction of value for the general community welfare by regulating the exterior architectural characteristics of structures throughout the defined Historic District. It is the further intent of the ARB to preserve the distinctive historical and architectural character of this community, which has been greatly influenced by the architecture of an earlier period, as acknowledged by listing of the Village of Mariemont in the National Register of Historic Places on July 24, 1979, and as a National Historic Landmark in 2007.

➤ ***Where is the Historic Architectural District?*** The Architectural District for which the ARB is responsible consists, in general, of the business district in ‘Old Town’, the present Village Square, all parks within the Village, including the ‘islands’ on Wooster Pike, the original street lighting and properties containing buildings designed specifically for the planned community of Mariemont as built by Mary Emery in the 1920’s and 1930’s, such as:

1. **CLINTON MacKENZIE BUILDINGS:** 3902-3946 Beech Street, north of Chestnut, east side and 6601-6639 Murray Avenue, south side between Beech and Oak Streets.
2. **E. B. GILCHRIST BUILDINGS:** 6701-6763 Murray Avenue (south side between Oak and Plainville), 3947-3949 Oak Street, 3923-3939 Plainville, west side between Murray and the Ferris House.
3. **KRUCKMEYER AND STRONG BUILDINGS:** 6713-6769 Maple Street, north and south sides between Plainville and Oak Street.
4. **R. H. DANA, JR. BUILDINGS:** 6714-6786 Chestnut Street, north side between Oak and Plainville; 3901-3907 Plainville Road.
5. **RIPLEY BUILDINGS:** 6650-6708 Chestnut and 3900-3911 Oak Streets, northwest and northeast sides of the old square.
6. **RIPLEY and LeBOUTELLIER BUILDINGS and CARL A. ZIEGLER BUILDINGS:** 6612-6646 Chestnut Street, north side and 6615-6635 Chestnut, south side between Beech and Oak Streets.
7. **CHARLES W. SHORT HOUSES:** 3855, 3875, 3885, 3895 Oak Street and 6655 Chestnut Street, west side between Chestnut and Wooster Pike.
8. **CHARLES CELLARIUS BUILDINGS:** 3865-3947 Beech Street, west side between Murray and alley just **north of Linden Place.**
9. **LOIS L. HOWE and MANNING BUILDINGS:** 1-14 Denny Place between Fieldhouse Way and Pleasant Street.
10. **ROBERT R. McGOODWIN BUILDINGS:** 1-10 Albert Place and 3825 and 3845 Miami Road, east side at West Street.
11. **GROSVENOR ATTERBURY BUILDINGS:** **1-8 Sheldon Close and** 6925 and 6945 Crystal Springs Road, south of Wooster Pike.

12. **ELZNER and ANDERSON BUILDINGS:** 1-4 Linden Place, 3845 and 3855 Beech Street, and 6576-6592 west of Beech Street on north side of Wooster.
13. **MARIEMONT INN:** 6880 Wooster Pike, corner Madisonville Road and Wooster Pike. Zettel and Rapp, Architects.
14. **RESTHAVEN BARN (Woman's Art Club of Cincinnati Cultural Center):** 6980 Cambridge Avenue, formerly the Resthaven Demonstration Farm, Hubert E. Reeves, Architect.
15. **HOSPITAL (Diversicare St. Theresa Care Center) :** Rowan Hill Drive at Miami Road, Original building only. Resthaven Hospital Group, Samuel Hannaford and Sons, Architects
16. **CONCOURSE AND PERGOLA:** Miami Bluff Drive at Center Street. Philip W. Foster, Designer.
17. **RECREATION HALL:** 3908 Plainville Road, now Mariemont Community Church Parish Center, Plainville Road. Garber and Woodward, Architects
18. **DALE PARK SCHOOL (Now the Cincinnati Waldorf School):** 6743 Chestnut Street, Original building. Fechheimer, Ihorst and McCoy, Architects.
19. **MARIEMONT COMMUNITY CHURCH including the Cemetery and Lich Gate:** Cherry Lane, north of Wooster Pike. Louis E. Jallade, Architect.
20. **FERRIS HOUSE:** 3915 Plainville Road between Murray Avenue and Chestnut Street, west side, built 1812.
21. **DALE PARK FIRE STATION (Currently used as an office building):** 3914 Oak Street, east side between Murray and Chestnut Street.
22. **VILLAGE SQUARES and BUILDINGS:** Intersection of Oak and Chestnut Streets, north side, and intersection of Wooster Pike, Miami Road, Madisonville Road, north side, to Lanes K and L.
23. **DOGWOOD PARK including Mary M. Emery Memorial Carillon and Boathouse: Pleasant Street, south of Wooster Pike**
24. **DALE PARK with STATUARY:** northwest corner of Plainville Road and Wooster Pike.
25. **VILLAGE CHURCH OF MARIEMONT/MARIEMONT'S FIRST SCHOOLHOUSE:** corner of Maple and Oak St.

For Buildings Number One through Number Eleven above, which are parts of complexes involving several buildings designed by the same architect to form a consistent, harmonious entity, exterior paint or stain colors for all parts of the complex by the same architect, irrespective of diversity of ownership, shall be chosen with the approval of the Architectural Review Board, to reflect the character, style, and materials of the buildings. Materials which were not painted originally, shall be left natural and unpainted.

Whoever violates any provisions of this chapter, or fails to conform to any provision thereof, or fails to obey any lawful order of the Building Administrator, issued in pursuance thereof, shall be guilty of a misdemeanor and shall be fined not to exceed \$500. A separate offence shall be deemed committed on each day that a violation occurs or continues.

Whoever proceeds with or completes alteration, reconstruction, enlarging, or remodeling within the Historic District without first obtaining a certificate of appropriateness, or fails to comply with the terms of a certificate of appropriateness after issuance thereof, could be made to serve a 30-day confinement period, after a hearing duly conducted pursuant to Section 151.95 (C) (3) within which to remedy such violation by obtaining a certificate of appropriateness, or to comply with the terms of an issued certificate of appropriateness. Thereafter the Architectural Review Board shall conduct an inspection of the structure involved and render a decision in the manner provided in Section 151.95 (E). If the Board determines that the violation or failure to comply has not been corrected, each day's continuance of such violation or failure to comply, after notice has been sent by mail, shall constitute a separate offense subject to the fine above provided.

The Solicitor is empowered to bring such civil action, whether equitable or legal, as may be necessary to enforce the provisions of this chapter, including but not limited to an order to restore a structure to its appearance as the Board may approve. This civil remedy shall be in addition to and not in lieu of the criminal penalty provided. Lists and examples of approved colors are available from the Building Administrator, as well as specific instructions covering the request for ARB Certificates of Appropriateness.



## TRASH AND RECYCLING COLLECTION

The Village of Mariemont has a contract with an established waste collection contractor for pickup of garbage, recycling, yard waste, and large items. An annual fee is required from all households. In addition, trash stickers are required for a can to be emptied. A new sticker must be applied to the outside of each garbage can lid each time the can is to be emptied. If a bag must be used (for non-food items), a sticker must be placed on the top of the bag for it to be picked up. No stickers are required for recycling, yard waste, or large items. (NOTE: Retail and industrial businesses are subject to the same fees except for those who contract for collection from a dumpster service.)

### ANNUAL WASTE COLLECTION FEE

The Village of Mariemont charges each residence an annual waste collection fee. Beginning in July 2020, that waste collection fee will become part of each residence's water and sewer bill. Instead of residents being required to pay the annual fee all at one time, the water works will add a small amount to each month's water bill. This should be more convenient for residents and this service will not increase the amount of the annual fee.

### WHERE TO BUY STICKERS

Stickers may be purchased at Ace Hardware, Kroger, MariElders or from the Administration Office in the Village Municipal Building.

### TRASH, RECYCLING, YARD WASTE & LARGE ITEM PICK-UP

Trash/Garbage pickup is scheduled for one time each week, but cans are emptied only if a trash sticker is attached. Recycling is also picked up once per week, as are large items, and yard waste. Trash, recycling, yard waste, and large items are collected by Rumpke on Tuesday. Trash cans are picked up from the rear of the house/building. You DO NOT need place cans at the curb. Recycling, large items, yard waste and brush may be set out at the curb after 6:00 pm the day prior to scheduled pick up. All trash, recycling, large items, yard waste and brush to be picked up **must** be set out by 7:00 AM the day of pick up.

### BRUSH PICK-UP

Brush is collected by the Village of Mariemont Service Department during the first FULL week of each month and the third week of each month.

### GUIDELINES FOR TRASH, RECYCLING, YARD WASTE & LARGE ITEM PICK-UPS

#### TRASH (Household waste, food, non-recyclable items, etc.)

- Residents must provide their own trash can(s)
- Collected once each week on Tuesday
- Must be placed in a can with tight-fitting lid (On those occasions when you have more trash than cans, *non-food* items may be placed in a sturdy plastic bag with a trash sticker attached.)
- All cans **AND BAGS** to be emptied must have a clearly visible trash sticker(s) attached on the outside of the lid.
- Collected from back or side of house (**NOTE: Rumpke will not enter garages to pick up cans or recycling**)

#### RECYCLING (Mixed paper, newspaper, aluminum cans, metal cans, plastics, glass, corrugated cardboard)

- Collected once each week on Tuesday
- Items to be placed in the recycling can provided by the Village and set
- out **AT THE CURB** after 6:00 PM the day prior to pick up or by 7:00 AM the day of pick up
- Cardboard boxes that will not fit in the can must be broken down, bundled and placed next to recycling can at the curb

#### YARD WASTE (Grass clippings, weeds, pliable cuttings, leaves or other yard waste too small to be stacked or bundled)

- Collected once each week
- Collected in paper lawn/leaf paper bag or reusable container, such as a canvas yard waste container or a trash can that is clearly marked as yard waste
- See Service Dept. Section regarding Fall Leaf Collection

#### BRUSH (Branches, brush and trimmings larger than 24" long)

- Collected by the Village Service Department the first full week and third week of each month
- Stacked in bundles not to exceed 5ft. in length or 50 lbs.
- Do not place in boxes or cans

**LARGE ITEMS** (Items which cannot reasonably be broken down to fit into a trash can or trash bag, including large and/or bulky household items such as appliances, furniture, carpeting)

- Collected once per week. Placed at the curb after 6:00 PM the day prior to pick up or by 7:00 AM the day of pick up
- Items such as mattresses & upholstered furniture must be wrapped in plastic. (This is a requirement from Hamilton County to reduce the spread of Bed Bugs.)
- For residents whose trash is collected in the lane/alley behind the residence, large items must be placed on the curb in FRONT of the property and the Village office (271-3246) must be notified in advance that a pick-up is needed
- While our contract with Rumpke does include the collection of large items, they are NOT able to serve as a hauling service for attic, basement, apartment clean-outs, or a large quantity of construction debris. If you have several large items, you will need to set a few items each week rather than setting all items out at the same time.

**NOTE:** It is suggested that, whenever possible, residents have the company delivering a new appliance, furniture, or carpeting, remove the old items or donate usable items to a charity that will remove them for you. This will save you the inconvenience of setting items out on pick up days.

**CONSTRUCTION DEBRIS** created during construction and/or remodeling, such as small pieces of drywall, lumber, bricks, broken asphalt roofing shingles, etc., should be removed by the contractor. When construction is done by the homeowner, please call Rumpke 242-4401 for instructions & pick-up schedules.

### **HOUSEHOLD HAZARDOUS WASTE**

Items such as car batteries, used oil, unused gasoline or other fuels, oil-based paint, paint thinners, pool chemicals, etc., are considered to be Household Hazardous Waste and cannot be picked up by Rumpke or the Service Department. For a complete list of Household Hazardous Waste and/or for information about disposal of such materials, please go to <http://www.hamiltoncountyclecycling.org/> and click on Household Chemicals and Pharmaceuticals or call Hamilton County Solid Waste Management District at 946-7734 or 946-7777.

### **CHRISTMAS TREES**

Beginning December 26<sup>th</sup> and continuing through February, Christmas trees left at the curb will be picked up by the Village during their regular brush route on the first and third week of the month and ground into mulch.

### **CHRISTMAS WREATHS**

Wreaths and/or pine roping containing wire cannot be put through the chipper. It is NOT considered brush. Please place wreaths and pine roping in your trash can or in a plastic bag with a sticker.

## **HEALTH AND RECREATION**

Over 50 acres of parkland were created in the Village. These spaces are for the enjoyment of all Mariemont residents. Mariemont has many parks, natural green spaces and opportunities for recreation including the following:

- ▶ Patriot's Park
- ▶ Ann Buntin Becker Park
- ▶ Dogwood Park and the Tot Lot
- ▶ Practice Fields near the Waldorf School
- ▶ The Tennis Courts
- ▶ The Boathouse
- ▶ The Mariemont Community Swimming Pool
- ▶ The South 80 Acres Gardens and Trails
- ▶ The Mariemont Concourse
- ▶ Jordan Park (adjacent to the Beech Grove at the Eastern Entrance to Mariemont near Graeter's)
- ▶ General Short Trolley Turnaround Park
- ▶ Paul Prevey Bird Sanctuary
- ▶ Green space in the Boulevard between Hiawatha Ave. & Rembold Ave.
- ▶ Green space in the Boulevard on Center Street

The Carillon is located in the Bell Tower at Dogwood Park. Carillon concerts are conducted every Sunday throughout the summer months. The surrounding woods are excellent for nature study, while the open areas provide wonderful spaces for all recreational activities.

The Tot Lot, located at the corner of Pleasant Street and Wooster Pike, provides safe facilities for very young children. The Boat House, just north of the Tot Lot, is available to rent for parties and gatherings. Sports recreation facilities are provided at Dogwood and Ann Buntin Becker Parks.

Season passes for the Village's swim pool and tennis courts can be purchased in advance at specified times during the month of May. Passes may also be purchased during the season at the swim pool or tennis court. Swimming pool membership is open ONLY to residents of the Village of Mariemont. Tennis membership is open to non-residents if a Village resident sponsors them. Residents may obtain privileges for guests at the pool and tennis courts.

Garden plots in the South 80 Acres are available for rental. The South 80 Acres also has hiking and biking trails as well as a campground that can be reserved.

Organized programs for children interested in sports are available through the Mariemont Recreation Association. Visit the Association's web site at [www.mariemontrecreation.com](http://www.mariemontrecreation.com) for more information.

The MariElders Center for Older Adults, located at 6923 Madisonville Road, provides adults 55 and up with activities and special services.

The Mariemont Preschool Parents Group is a group for parents of children under 5 years of age that offers activities for young children as well as monthly meetings where parents can gather. Their website is [www.mariemontppg.com](http://www.mariemontppg.com).

**FREQUENTLY DIALED NUMBERS FOR  
THE VILLAGE OF MARIEMONT [www.mariemont.org](http://www.mariemont.org)**

**VILLAGE MUNICIPAL BUILDING - 6907 WOOSTER PIKE**

Police & Fire EMERGENCY .....	911
Police Department (NON-Emergency).....	271-3246, Option #1
Fire Department (NON-Emergency).....	271-3246, Option #2
Police & Fire Fax .....	271-2455
Administration Office.....	271-3246, Option #3
Tax Department.....	271-3246, Option #5
Tax Department Fax .....	271-0822
Building Administrator.....	271-3246, Option #4
Administration & Building Department Fax .....	271-1655

**SERVICE DEPARTMENT - 5851 MARIEMONT AVENUE**

Service Department .....	271-3246, Option #7
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**RECREATION FACILITIES**

Swimming Pool (6000 Mariemont Avenue).....	272-0593
MariElders Senior Center (6923 Madisonville Road).....	271-5588

**UTILITIES**

***Cincinnati Bell Telephone***

Customer Service .....	565-2210
Repair .....	611 OR 566-1511

***Cincinnati Water Works***

Customer Service .....	591-7700
Emergencies.....	591-7900

***Duke Energy (Gas & Electric)***

Customer Service .....	800-544-6900
To Report Gas or Electric Trouble .....	800-543-5599

***Metropolitan Sewer District***

Customer Service .....	244-1314
Repair Service (Weekdays 7:30 am to 4:00 pm) .....	352-4900
Repair Service (After 4:00 pm, Weekends, Holidays) .....	244-5500

***Time Warner Cable (Spectrum)***

Customer Service ..... 469-1145

**RUMPKE Waste Collection & Recycling**

Please call Rumpke directly at ..... 851-0122, Ext. 8751

**POST OFFICE & LIBRARY**

**US Post Office**

Terrace Park (409 Terrace Place)..... 800-275-8777

Madeira (7737 Laurel Avenue)..... 800-275-8777

**Public Library of Cincinnati & Hamilton County**

Mariemont Branch (3810 Pocahontas Ave.)..... 369-4467

**DRIVERS LICENSE & LICENSE PLATE INFORMATION**

**Hamilton County Clerk of Courts**

Auto Titles ..... 946-4646

**Bureau of Motor Vehicles**

**Drivers License Exam Stations**

145 Foundry Ave., Batavia, OH ..... 732-1619

11177 Reading Rd., Sharonville, OH..... 769-3047

**License Plates & Drivers License Renewal**

Deputy Registrar - Eastern Hills License Bureau – Agency #3188

3372 Red Bank Road..... 271-2770

**MARIEMONT SCHOOLS**

Board of Education (1 Warrior Way)..... 272-7500

Mariemont High School (1 Warrior Way)..... 272-7600

Mariemont Junior High School (3847 Southern Ave. – Fairfax) ..... 272-7300

Mariemont Elementary School (6750 Wooster)..... 272-7400

E T Program (Extended Time for Students K-6) ..... 272-7400

Terrace Park Elementary (723 Elm, Terrace Park)..... 272-7700

**MARIEMONT COMMUNITY CHURCH**

Community Church (Oak & Chestnut)..... 271-4376

Parish Center /Church Office (3908 Plainville)..... 271-4376

Community Church Pre-School (3908 Plainville) ..... 271-2260

Church Website: ..... [www.mariemontchurch.org](http://www.mariemontchurch.org)

**VILLAGE CHURCH OF MARIEMONT**

Church Office (3920 Oak St.)..... 515-1551

Church Website: ..... [www.villagechurchofmariemont.org](http://www.villagechurchofmariemont.org)

**ADDITIONAL INFORMATION**

Most “Frequently Asked Questions” are answered in this booklet. For additional information, you are always welcome to call or stop by the Village office or visit the Village of Mariemont web site at [www.mariemont.org](http://www.mariemont.org). You may also purchase the Mariemont Directory from Mariemont Preservation Foundation. The directory includes a complete list of Mariemont organizations, a brief history of the Village, and a detailed map.



**New Issue Arises**

- Based on the nature of the issue, it is referred to the appropriate Committee.

**Mayor Refers Issue to Committee**

**Committee Meets to Discuss Issue and Decides on a Recommendation**

- Information gathered by committee members prior to this meeting and discussed there.
- **Citizens' best chance to discuss the issue in depth occurs at this meeting. Bring your information too.**

**Committee Chairperson Writes a Report**

- The report outlines the Committee's recommendation and future action steps.
- The Report is presented to Council at the next meeting along with any legislation.

**Report from Committee is Read at Council Meeting- Introduced (1<sup>st</sup> Reading)**

- The first reading is an introduction.

**Second Reading**

- The second reading is when the issue is open for discussion.
- This is generally informational discussion where other council members/citizens clarify their understanding.
- **The decisions/ actions are almost always made in committee not at this step.**

**Third Reading**

- Council votes yes or no on the issue as it is currently written.
- If the vote is no, it can be sent back to committee.